



The South African Council on Higher Education (CHE) is an independent statutory body established by the Higher Education Act (Act No. 101 of 1997, as amended). As the Quality Council for Higher Education in terms of the National Qualifications Framework Act (Act No. 67 of 2008, as amended), it advises the Minister of Higher Education, Science and Innovation on all higher education matters and is responsible for quality assurance and promotion through the Higher Education Quality Committee (HEQC).

Applications are invited from interested and suitably qualified candidates for appointment to the following position:

DIRECTOR: ACCREDITATION
TOTAL COST OF EMPLOYMENT PACKAGE
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The CHE seeks a person with appropriate experience and expertise to be appointed to this position. The successful candidate will report to the Chief Executive Officer (CEO).

Key responsibilities

- Provide conceptual and strategic leadership, management and direction for the various projects and activities of the Accreditation Directorate.
- Contribute to research and scholarship in higher education external quality assurance.
- Build and maintain effective and efficient systems (frameworks, policies, procedures) of programme and qualification accreditation as part of an integrated, interconnected quality assurance framework.
- Communicate and liaise with higher education institutions, quality councils, the Department of Higher Education and Training and other stakeholders, as necessary.
- Supervise the development and maintenance of on-line systems and databases on all accreditation related information.
- Responsibility for Directorate staffing, budget, planning and reporting.
- Collaborate with CHE directors in systems implementation and policy development.
- Any other reasonable and related tasks which may be assigned from time to time.

NB. The job description may be subject to change from time to time at the discretion of the CHE.

Minimum requirements

A Doctorate in a relevant field plus extensive experience. The key areas of competence required for this position include:

- An understanding of the South African higher education system, including in-depth knowledge of higher education policy and practice.
- Knowledge and understanding of education and quality assurance theory and practice supported by a minimum of five years' experience in a senior leadership position working with higher education institutions or in a higher education environment at provider and/or system level, especially in relation to quality assurance issues.
- Specific knowledge and understanding of accreditation as a quality assurance mechanism.
- Sound leadership and managerial (including conflict management) skills.
- Excellent interpersonal and communication skills.
- Ability to oversee events management, facilitate workshops and speak in public.
- An ability to direct the work of the Directorate with initiative and efficiency.
- Knowledge and experience of using online systems, data management and data analysis would be a strong recommendation, and all-round computer literacy is essential.

Competencies

- Building the vision
- Conceptual and strategic thinking
- Organisational commitment
- Capacity development
- Managing change
- Intellectual capacity management
- Integrity
- Monitoring, evaluation, and compliance management
- System thinking
- Developing and maintaining relationships
- Budget planning and monitoring
- Judgment and decision making
- Planning and organising
- Analyses and problem solving
- Verbal and written communication

APPLICATION PROCEDURES

To apply please submit a completed job application form available from the CHE website (www.ch.ac.za/newsroom/vacancies), a CV and certified copies of qualifications accompanied by a detailed motivation regarding your suitability for the

position, as well as how you meet each of the stipulated requirements. The names and contact numbers of three work related referees should be provided. **Applications not on the prescribed application form and submitted without the certified copies attached will not be considered.**

Applications must be forwarded to Affirmative Portfolios, for attention Eugene Geldenhuys via e-mail to recruitment@affirm.co.za or hand delivered to 1st Floor, Block D, 66 Rivonia Road, Sandton.

Correspondence will be limited to shortlisted candidates. If you have not been contacted within 30 days after the closing date, please consider your application as unsuccessful. Shortlisted candidates will be required to undergo psychometric tests and competency assessments to determine their suitability for employment.

Further details pertaining to conditions of service including remuneration are available from Mashiane.m@che.ac.za. The CHE is committed to Employment Equity and aims to attract and retain talented individuals to achieve its equity objectives. Therefore, people from designated groups, including those with disabilities, are encouraged to apply.

Closing date: 07 October 2022

No late applications will be considered.

