



The South African Council on Higher Education (CHE) is an independent statutory body established by the Higher Education Act (Act No. 101 of 1997, as amended). As the Quality Council for Higher Education in terms of the National Qualifications Framework Act (Act No 67 of 2008, as amended) it advises the Minister of Higher Education, Science and Innovation on all higher education matters, and is responsible for quality assurance and promotion through the Higher Education Quality Committee (HEQC).

Applications are invited from interested and suitably qualified candidates for appointment to the following position:

POSITION: SENIOR MANAGER
DIRECTORATE: NATIONAL STANDARDS AND REVIEWS
TOTAL COST OF EMPLOYMENT PACKAGE
R 1 162 200.00 PA

The CHE seeks to appoint a Senior Manager in the integrated directorate dealing with standards development for higher education qualifications and practices, and the quality reviews of higher education programmes and qualifications. The position offers exciting opportunities for the incumbent to engage in quality assurance projects influencing higher education standards and the quality of delivery of programmes.

Reporting to the Director: National Standards and Reviews, the successful candidate will then have the ability to perform at the level of a Senior Manager in the following areas:

- Contributing to the development and implementation of the frameworks, structures, and processes for the development of qualifications and practice standards offered by higher education institutions and quality reviews.
- Implementation of standards development and quality review projects and activities, as well as oversight of the relevant administrative functions.
- Contributing to capacity development in the sector in relation to the developed qualification and practice standards.
- Liaison with higher education institutions, professional bodies, academic associations, and other relevant parties.

- Compilation, analysis and reporting on data and information related to standards development and quality reviews; and conducting research in these areas.
- Supervising and managing relations with and between personnel employed in the directorate.
- Managing and monitoring the strategic plans and the budget of the directorate.

The successful candidate should have:

A Master's degree (a PhD would be an added advantage) and a minimum of five years' experience working in the higher education environment; in particular, learning and teaching, standards development, programme development/ reviews/evaluation, and/or quality assurance.

Competencies (Knowledge/Skills/attributes):

The candidate must demonstrate the following competencies.

Knowledge of the higher education system and higher education policy, in particular, the role of the Quality Councils in the context of the National Qualifications Framework, including the Higher Education Qualifications Sub-Framework; excellent research, analytical and writing skills; excellent project management, co-ordination, communication and organisational skills; excellent presentation skills; excellent skills in developing capacity development material; excellent interpersonal skills; the ability to manage and work in a team; the ability to perform multiple tasks, work under pressure to meet tight deadlines.

Important note: The CHE is currently preparing for the full implementation of its new Quality Assurance Framework (QAF). The appointed person is expected to contribute to the preparations, including through the development of the required protocols, manuals, and systems. The implementation of the QAF also requires a revised organisational structure to enable its integrated implementation. This may result in a change in the responsibilities and work of CHE staff, including the Senior Manager who will be appointed to this position.

APPLICATION PROCEDURES

To apply please submit a completed job application form available from the CHE website (www.che.ac.za/vacancies), a CV and certified copies of qualifications accompanied by a detailed motivation regarding your suitability for the position, as well as how you meet each of the stipulated requirements. The names and contact numbers of three work-related referees should be provided.

Applications not on the prescribed application form and submitted without the certified copies attached will not be considered.

Applications must be forwarded to Affirmative Portfolios, for attention Destiny Penniken via e-mail to recruitment@affirm.co.za or hand delivered to 14 Petunia Street, Corner Main Road, La Rocca Office Park, Block E, Bryanston.

Correspondence will be limited to shortlisted candidates. If you have not been contacted within 30 days after the closing date, please consider your application as unsuccessful. Shortlisted candidates will be required to undergo psychometric tests and competency assessments to determine their suitability for employment.

Further details pertaining to conditions of service including remuneration are available from Mashiane.m@che.ac.za. Details related to the technical aspects of the position may be directed to Nene.s@che.ac.za. The CHE is committed to Employment Equity and aims to attract and retain talented individuals to achieve its equity objectives. Therefore, people from designated groups, including those with disabilities, are encouraged to apply.

Closing date: 15 April 2024

No late applications will be considered.

