



Council on Higher Education

Changes to Accredited Programmes

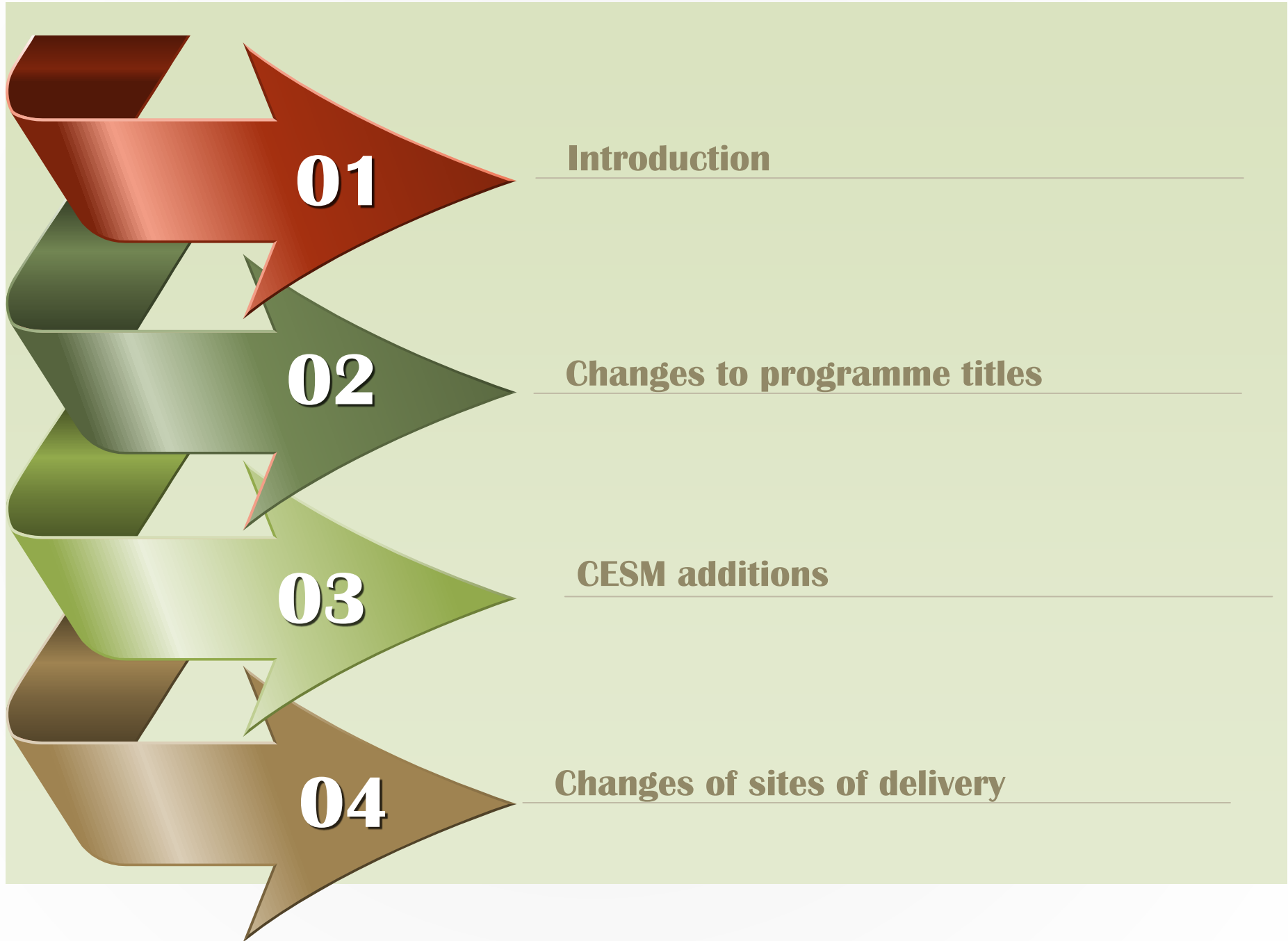
By

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COUNCIL ON HIGHER EDUCATION





Changes to accredited programmes

- Accreditation currently granted to a specific programme
 - Specific title
 - Curriculum
 - To be offered at specific site(s) of delivery
- Decision based on documentary evidence submitted by institution
- **Changes require approval** (also based on new evidence)

“

The HEQC approved the recommendation of the AC that the (Name of programme, NQF level, number of credits, mode of delivery, HEQC Reference number) to be offered at (Sites of delivery)----- be accredited.

”



Changes to programme titles/ Name change requests

- Various reasons for Programme title changes
 1. Stipulation by HEQC as a condition of accreditation
 2. Recommendation by SAQA as part of registration
 3. Request by institution due to changes in the body of knowledge/ part of review etc.
- HEQC outcomes letter confirming name change
 - Title change applications must be submitted for 2 and 3.



Considerations for name change applications

- Institution must provide a strong motivation for the title change
- The institution must confirm:
 - No change in purpose and rationale of the programme
 - No change in admission requirements
 - No (major) change to the curriculum
- Both the current and revised curriculum must be provided



Impact on the purpose?

Does the change affect the purpose?

Impact on the curriculum?

Will there be changes to the curriculum?

Impacts on admission requirements

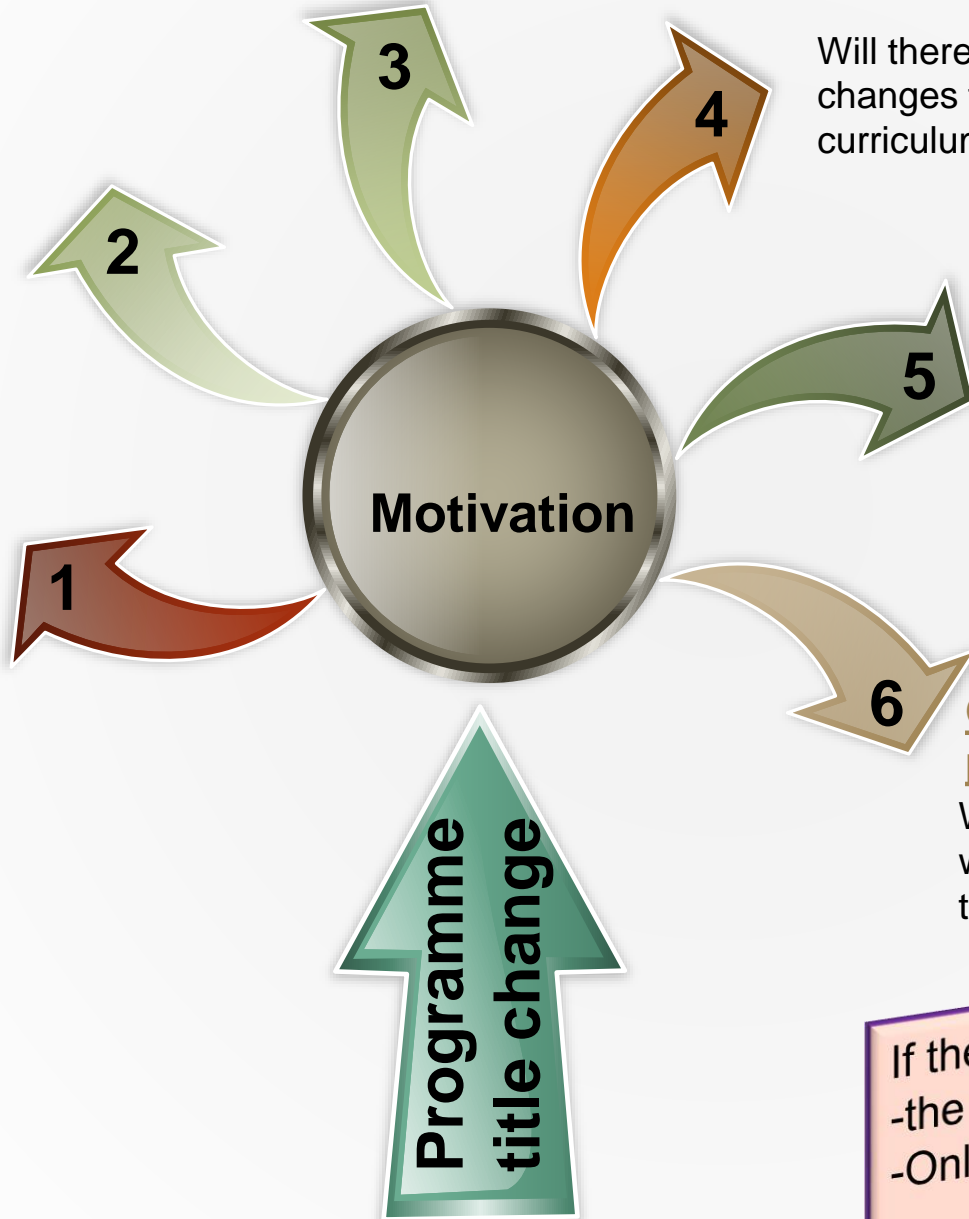
Will the change require a change in admission requirements?

Other aspects of the programme affected?

What other aspects will be affected by the title change?

Motivation

Programme title change



How?

How will the name change address it?

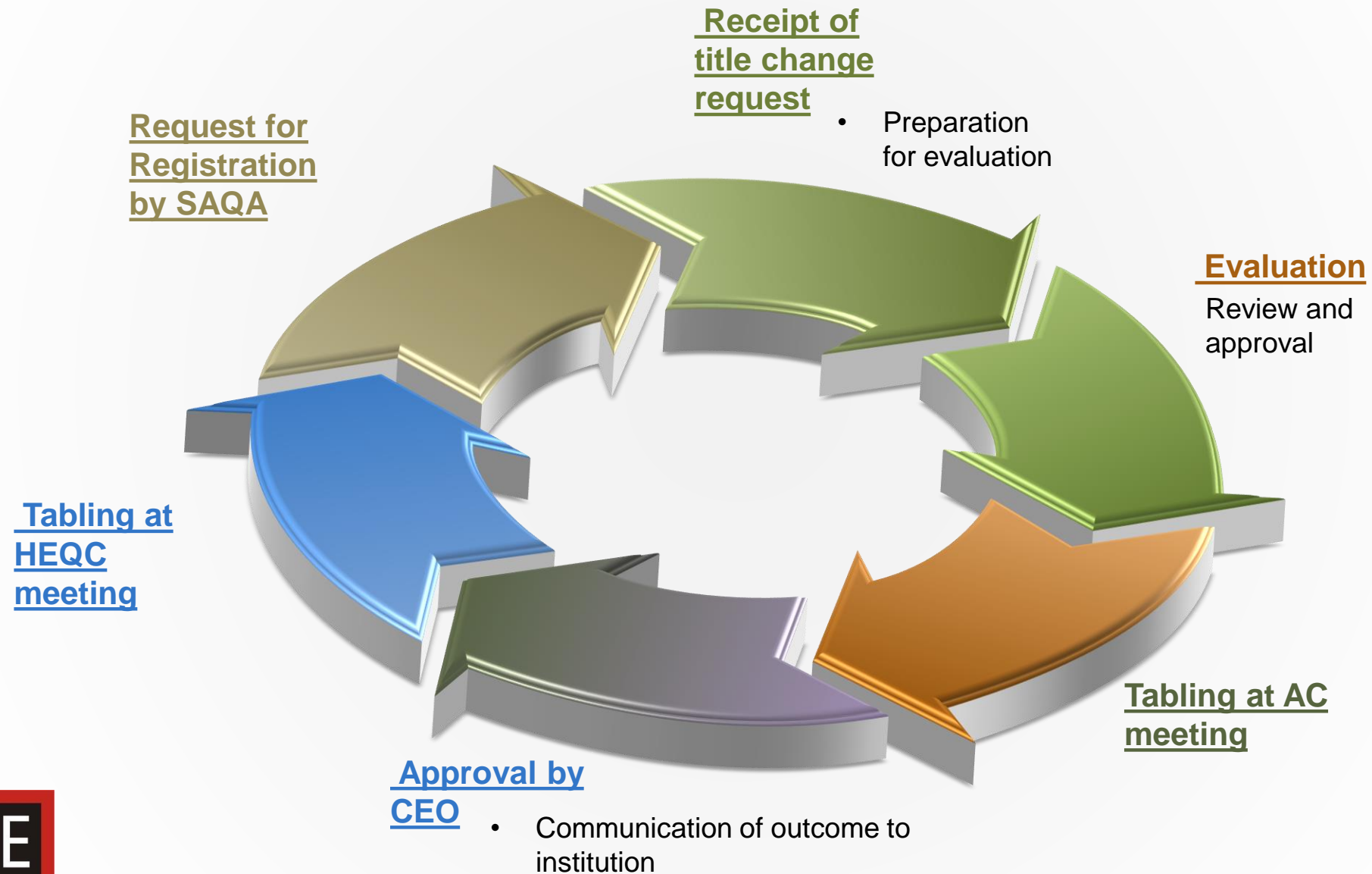
What?

What is the issue you are trying to address with the name change?

If there are changes:
-the must be a justification!!
-Only minor changes!!



Name Change requests: Processing





CESM additions

- Addition of new areas of specialization to an existing (accredited) qualification
 - Programmes that went through HEQSF-alignment (HEQSF Reference numbers)
 - Accredited CESMs as per the HEQSF-online System Institutional Offerings Report
 - CESMs to be added
 - Proof of (teaching and / or supervisory) capacity
 - PQM approval for Public institutions!!!
 - HEQSF-aligned Programmes submitted for accreditation (E Reference Numbers)

CESM additions

- Accreditation of qualifications
 - Potential to contribute towards controlling proliferation of qualifications
 - Generic qualifications
 - 2nd order CESMs
 - 3rd and 4th order?????
 - Programmes accredited with qualifiers
 - Impact of addition of CESMs
- How many can be added without impacting integrity of programme?
 - Staffing etc.?
- New Programme or CESM addition????





Process for adding CESMs



Preparation for evaluation

- Confirm accredited status of programme
- Confirm accredited CESM
- Package for evaluation

Peer evaluation

- Peer evaluation
- CEO approval
- Outcomes letter to institution

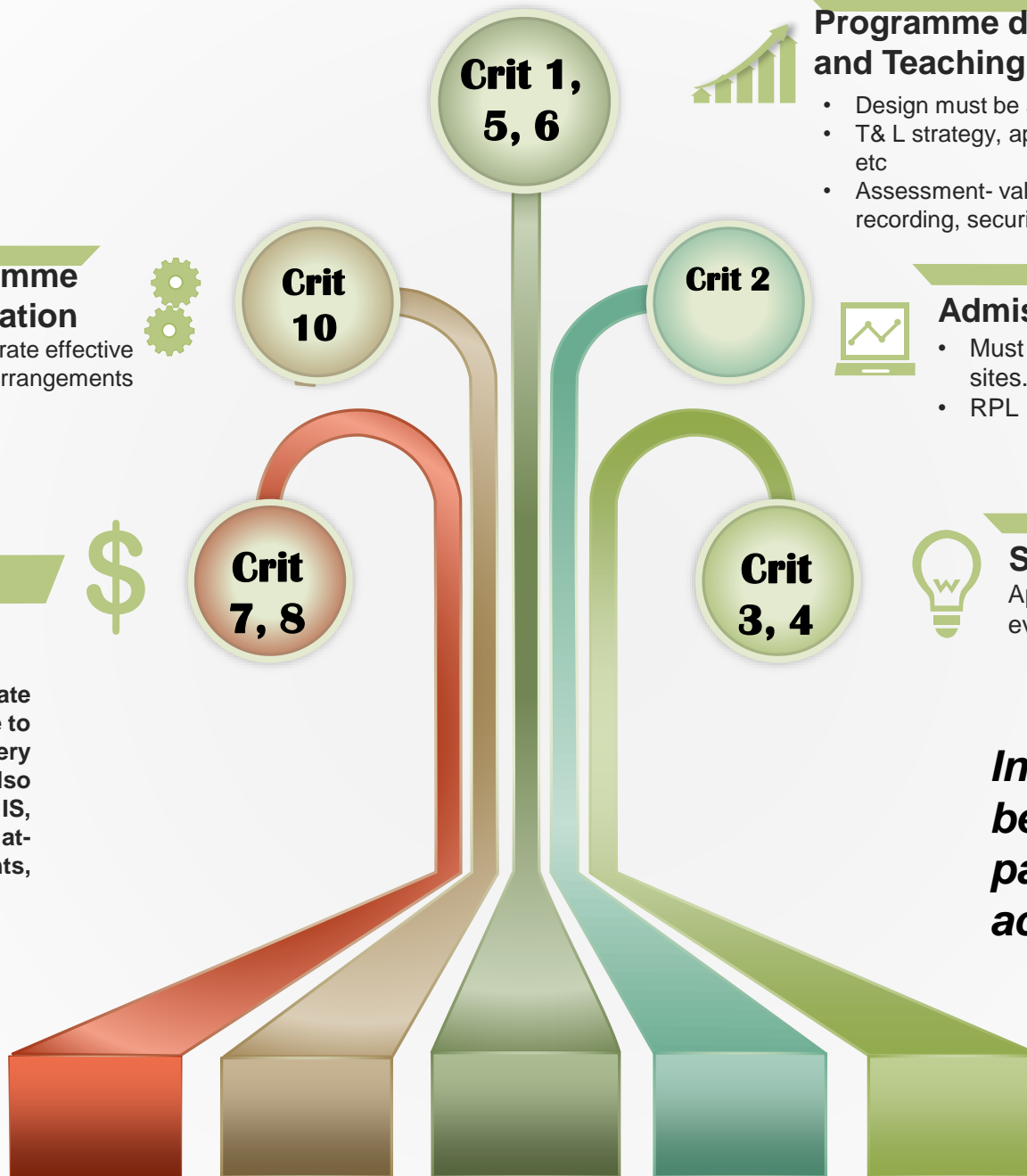
AC and HEQC meetings

- AC Meeting
- HEQC meeting
- Record maintained by CHE



Changes to site of delivery

- New institutions
- Existing institutions making changes to sites of delivery
 - Relocation to new sites
 - Addition of new site
 - Extension of accredited programmes to new sites of delivery



Programme coordination
Application must demonstrate effective programme coordination arrangements

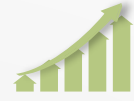


Resources and infrastructure



- Application must demonstrate adequate capacity of site to support quality delivery
 - Application must also demonstrate effective MIS, mechanisms for managing at-Risk students,

Crit 1, 5, 6



Programme design, Learning and Teaching, Assessment

- Design must be as initially accredited/
- T&L strategy, appropriate methods etc
- Assessment- validity, reliability, recording, security

Crit 10

Crit 2



Admission and selection

- Must be the same as at all other sites.
- RPL

Crit 7, 8

Crit 3, 4



Staffing

Application must demonstrate, with evidence, adequate staffing

Institution must ensure and be able to demonstrate parity of provisioning across sites!!!



New Institutions: Change in site of delivery after accreditation but before offering

- Programme accredited to a specific site based on promise of specific facilities at the site
- CHE must confirm that at a minimum, new site offers similar facilities
 - Apply for change of site of delivery on the HEQC online
 - Evaluation and approval
 - Outcomes letter to DHET to amend site of delivery
- **No automatic changes of sites of delivery to accreditation letters**
- PTC/ STC/ LTC site visits
 - Site visits will only be conducted at the site(s) shown on the outcomes letter



Existing Institutions: Changes to sites of provisioning

- DHET Register lists approved sites of delivery for each programme
 - Based on accreditation letters (HEQC decision)
- Programmes accredited by the HEQC can only be offered at approved sites
- Changes must be approved by the CHE



Relocation of sites of delivery

- Applications must be submitted to the CHE via the HEQC-online prior to the move
- Confirmation of approval must be received before relocation
- Approval may be conditional, including PTC site visit-
 - Valid lease agreement and OHS certificate a must
- **Planning must factor in evaluation and approval process!!**





Discontinuation of sites of delivery

Plans to discontinue sites must be communicated to the CHE (and DHET) before closure of sites

- ❖ Plans for handling programmes, students and staff?
- ❖ Quality and student experience of key concern to the CHE





Temporary relocation of sites

- May be forced by developers, municipalities etc.
- Must be communicated to the CHE as soon as the institution becomes aware
- Plans for handling programmes (including staff and students) must be communicated



Additional sites of delivery

- Application to CHE ahead of anticipated date of offering
- Marketing of sites before approval not allowed
 - Includes advertising for open days etc.
- Planning must factor possibility of PTC site visit





Extension of accredited programmes to approved sites of delivery

- Applications must be submitted to CHE via system
- Approval letter (and DHET registration) must be obtained before marketing



Thank you!

